

**Camillus Ridge Terrace  
Policy & Procedure**

**Revised Visitation Plan during Covid-19 Pandemic**

**Policy:** It is the policy of Camillus Ridge Terrace to protect its residents, to the best of our ability, from Covid-19 or any contagious virus that might cause harm to our residents, family or employees.

**Procedure:** The following Procedures and Protocols for Face to Face Visitation will take place at Camillus Ridge during Covid-19. It will be at the discretion of Camillus Ridge Terrace to adjust and/or suspend its visitation policy as necessary.

**We are asking the family members of resident's with large families to be patient to allow all residents the chance for 1 visit.**

For as long as Camillus Ridge has been 14 days "Covid-19 Free" with residents and staff and is not currently conducting or having outbreak testing, the following will take place:

1-Per the NYS Department of Health "**Health Advisory: Revised Adult Care Facility Visitation**" effective 3/3/2021, the following will be adhered to:

- 2-Each visitor(limit of 2) will go through screening, including, but not limited to:
  - a. Temperature check. = or > 100 degrees not allowed.
  - b. Symptom questionnaire to include: cough? headache? cold symptoms? recent travel out of state/country? loss of taste/smell? exposure ?, etc.
  - c. name, address, phone #(day and night), date & time of visit, email, etc.
- 3-Each visitor will be required to wear a face mask(throughout the entire visit) covering mouth and nose (2 & under exempt), CRT will provide one if necessary. One of the visitors must be 18 years or older. Resident must mask also.
- 4-Visitor and resident will maintain, at minimum, 6 feet of social distancing. No touching hugging or kissing. No visiting with other residents.
- 5-Each visitor will be educated on the following infection control practices:
  - a. hand washing and usage of sanitizing gel
  - b. don't touch your face
  - c. social distancing
  - d. wear mask(throughout entire visit).

- 6-All visits will be scheduled and last for no longer than 20 minutes  
This will ensure proper 10 minutes of sanitizing by CRT staff between visits.
- 7-Outdoor visitation will be in the enclosed front porch area or the Gazebo weather permitting. Memory care family visits can be conducted in the Courtyard. One family visit(2 visitors/1 resident) per area, per 20 minute segment. **CRT staff will discreetly monitor each visit.**
- 8-Inside visitation (during inclement weather) will be in the Kitchen Activity Room and the Formal Dining Room, which will be well ventilated and discreetly monitored by staff. One family visit(2 visitors/1 resident) per area, per 20 minute segment.
- 9-Camillus Ridge Terrace can safely accommodate only 2 family visits, occurring simultaneously, in order to ensure and support safe infection control preventative measures.
- 10-At this time, Camillus Ridge Terrace cannot safely monitor and supervise (according to regulatory principles) any visitation inside resident's rooms.
- 11-Any residents who are quarantining remain ineligible for visits. Of course, video chats are able to be scheduled. Please contact Allie Combs, Activity Director at 315/672-3790 or [acombs@centralny.twcbc.com](mailto:acombs@centralny.twcbc.com).
- 12-CRT will maintain proper signage regarding face masks usage, hand hygiene practices and applicable floor marking to cue social distance criteria, in the visitation areas.
- 13-Any area used for visitation will be cleaned and sanitized after each visit per NYS DOH/CDC regulations, by CRT staff.
- 14-Visitation will be **Paused** due to any new staff/resident confirmed positive Covid-19 diagnosis, per NYS DOH guidance.
- 15-F2F visitation times are as follows;  
**Sunday**- 9am to 11am, **Monday**-9am to 11am & 1pm to 4pm , **Tuesday**-9am to 11am, **Wednesday**-9am to 11am and 1pm to 4pm, **Thursday**-9am to 11am **Friday**-9am to 11am and 1pm to 4pm, **Saturday**-9am to 11am & 1pm to 4pm. All scheduling to take place--**The week previous on** Thursday and Friday, 9am to 5pm, with the front desk.  
**Please remember we will not be able to honor any unscheduled, drive-by visits.** Front porch window telephone only chats can be scheduled 24 hours in advance. All infection control protocols must be adhered to.

16-A team comprising of the Administrator, Administrative Assistant, and Wellness Coordinator will review this visitation plan bi-weekly to ensure compliance.

**17-If any visitor fails to adhere to the visitation protocols, they could be restricted from visiting during the Covid-19 NYS declared public health emergency, per NYS DOH guidance.**

**18-We ask all visitors to arrive 5 minutes early, in order to be processed and ready to begin the visit. To be fair to other visitors, your visit cannot go beyond the scheduled time frames. Please, do not be late.**

19-Per NYS DOH guidance Camillus Ridge Terrace cannot accommodate, due to its census, size of building and usable physical space, any more than 10 visitors at one time.

20-Camillus Ridge Terrace is in compliance and will remain in compliance with all applicable NY State regulations, Executive Orders, and state guidance related to the Covid-19 Public Health Emergency.

**I HAVE READ THE ABOVE AND AGREE:**

Visitor:\_\_\_\_\_

Print:\_\_\_\_\_

History: 8/2020, 9/2020, 3/2021